



National Cyber Emergency Response Team

Government of Pakistan



National Cyber Emergency Response Team (nCERT)

Pre-Bid Meeting Minutes

Subject: Supply of GRC Hardware Equipment at National CERT

Date: 17 March 2026

Time: 1130 Hours

Location: nCERT Conference Room 2

1. Participants

GRC Team:

- Dr. Mehreen Afzal (Director GRC)
- Khawaja Mansoor (Information Security Auditor)
- Masooma Ali (Technology Engineer)
- Saud Ahmed (Penetration Tester)

Vendor Representatives:

- Multiple vendor representatives attended the session (attendance sheet attached separately).

2. Agenda

- Clarifications regarding the *Supply of GRC Hardware Equipment at National CERT* tender
- Addressing vendor queries related to technical specifications and compliance requirements

3. Discussion Points

3.1 Technical Specifications: Portable Workstations

Query:

Vendors requested clarification regarding the graphics card specifications for the *Portable Workstations* listed in Table A. Additionally, clarification was sought regarding the required versions of the Operating System and Microsoft Office.

Response:

The GRC team clarified that:

- The required graphics card specification shall be **NVIDIA RTX 4060 (8GB)** or equivalent.
- The preferred Operating System shall be **Microsoft Windows 11 Pro**.
- The preferred Office suite shall be **Microsoft Office Home 2024**.



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These specifications shall be applicable across all relevant RFP items.

3.2 Bid Validity Period

Query:

Vendors requested a reduction in the bid validity period to **5–7 days**, citing frequent market price fluctuations.

Response:

nCERT clarified that:

- The bid validity period must strictly comply with the requirements outlined in the **Tender Document**.
- Vendors are required to adhere to the validity period as specified in their submitted bid documents.
- No deviation from the prescribed bid validity requirements will be entertained.

4. Conclusion

The meeting concluded with the clarification that all vendors must strictly adhere to the technical and compliance requirements defined in the tender document. No changes to the core requirements were approved during the session.

5. Action Items

- Vendors to submit bids in accordance with clarified specifications and tender requirements.
- nCERT to share official MoM with all participating vendors.

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